

NICK AHLBORN

@ nick@sespromo.com

h 818-515-7662

a 6121 Woodman Ave, Van Nuys,
CA 91401

PROFESSIONAL SUMMARY

THE "VIRTUAL" - SALES ASSISTANT In need of that knowledgeable, dependable guy who can manage the projects your sales people work so hard to bring into your business? Look no further!! With 18 years of experience as a Production Assistant, Production Manager, VP of Sales, I can manage your projects that your sales staff hands off to me. Ordering merchandise, managing the decorators, getting it shipped to the customer.

SKILLS

- accounting, billing, branding, client, clients, delivery, exhibitions, fashion, logo, managing, Marketing, merchandising, researching product, Production Manager, Research, selling, sales, scheduling, shipping

EDUCATION

University of Cincinnati
1985

Bachelor's degree: Communications

WORK HISTORY

SES Promo - Owner
09/2006 - Current

- I took over the former Armor Marketing International LLC and rebranded the company as SES Promo - a promotional products merchandising company, providing branded merchandise and solutions to a wide array of corporate clients.
- I was responsible for doing the bulk of the selling to generate new business.
- I also work in close capacity with the Production Team to oversee the timely management of each project.

Armor Marketing International, LLC - Production Manager
06/2004 - 09/2006

- Served as the Production Manager for a promotional products distributorship for branded and logo merchandising.
- I was responsible for managing a small production staff of Research Project Associates which backed up the sales staff.
- Set production and delivery schedules for incoming and outgoing merchandise.
- Supervised each project to maintain client schedules.
- Also supervised the shipping department, as well as being responsible for making sales calls to potential clients.
- Managed and represented the company at trade show exhibitions.

RCA Gifts & Promotions - Research Analyst / Project Associate
01/2002 - 06/2004

- Having begun as a Temporary Employee in December of 2001, I was granted a permanent full-time position with the company in January 2002.
- Having started in the shipping department, I was moved into Production and Research by the spring of 2002.
- I was responsible for researching product information to support the sales team, and then manage the incoming projects.
- As the project associate, I was responsible to make sure all merchandise was moving through the stages of branding in a timely fashion, as well as ordering and scheduling of merchandise and

deliveries.

- In addition, I was also responsible for compiling all charges for each project and submit them to accounting for billing.
- The company folded in June of 2004 and became Armor Marketing LLC, for whom I went to work.