

Description

HALO is looking for a Rebuyer to join our high-growth company. In this role, you will ensure that the amount of inventory on-hand or available for receipt meets our clients needs. You are responsible for the procurement of all merchandise and maintenance and evaluation of inventory and stock levels.

We trust you. Work from home or the office. The choice is yours.

- Evaluate sales histories and accurately forecast merchandise sales and replenishment requirements during normal, promotional, and seasonal sales periods
- Analyze inventory levels, production speed, product demand, to determine optimal stock parameters to ensure product availability and minimize inventory costs
- Adhere to target inventory levels and turns
- Ensure backorders are kept to target levels
- Provide reporting on inventory levels and trends to department management as well as ad-hoc reporting
- Liaise with Replenishment Specialists on purchase orders placed and PO status changes
- Ensure inventory levels satisfy in-stock Service Level Agreements (SLA's)

Requirements

- 3+ years of rebuying/purchasing experience
- Associate degree or higher in business related field or comparable business experience
- Experience working with a cross-functional team, i.e. Supplier Relations, Account Specialist
- Previous experience in purchasing/procurement environment preferred
- Advanced organization skills and ability to maintain organization throughout shifting priorities
- Ability to work independently and make decisions
- Strong math comprehension
- Intermediate MS Office skills specifically Excel.
- Flexibility to work well in a team environment
- Promotional Product and Premium suppliers experience preferred but not required

More about HALO

HALO is the global leader in branded merchandise, uniform programs, and recognition and incentive solutions. We partner with our clients to break through the clutter of our media saturated world and connect their brands to customers, employees and other audiences critical to their success.

With more than 1,800 employees in 42 global offices, we offer the industry's most comprehensive range of capabilities, including creative services, technology solutions and logistics and global sourcing. Our clients include over 100 of the Fortune 500 as well as thousands of mid and small-size organizations seeking to make a big impact with their brands.

As a team member you can expect a positive culture of ingenuity, inclusion, and relentless determination. We also offer:

- *Community* | Small-company feel, with big company benefits
- *Creativity* | Be inspired by the ingenuity of your colleagues as they bring brands to life
- *Location* | This role can work from anywhere. Want to know more? Ask us!
- *Learning and development* | Attend talks, conferences, and professional development events that interest you, and benefit your career growth

HALO is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We insist on an environment of mutual respect where equal employment opportunities are available to all applicants without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information (including characteristics and testing), military and veteran status, and any other characteristic protected by applicable law. Inclusion is a core value at HALO and we seek to recruit, develop and retain the most talented people.