

**Apply for Embroidery Operative (UK) at the link below:**

**[\\*\\*\\*\\*\\*workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5e084852-b8bf-47a9-816d-705268ccdb43&cclid=95879571\\_5287&lang=en\\_US&jobId=9200203539553\\_1&source=EN](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5e084852-b8bf-47a9-816d-705268ccdb43&cclid=95879571_5287&lang=en_US&jobId=9200203539553_1&source=EN)**

Do you want to be part of a dynamic team? Do you enjoy a fast-paced environment with a wide variety of responsibilities? If so, our new Embroidery Machine Operator position may be for you. The Embroidery Machine Operator is responsible for operating large industrial sewing to embroidering logos, names, designs, and images onto a variety of garments (hats, t-shirts, jackets, etc.), by following a spec sheet/sales order.

No experience is required. We are willing to train the right individual, that has an interest in being creative, has patience, great attention to detail, and a willingness to learn and grow.

**What You'll Do:**

- Decorate items following Production Order Instructions under supervision
- Read the Production order thoroughly before starting any job including special instructions following authorization
- Under supervision - Prepare machinery for production
  - Prepare sample item for the machine
  - Load colors
  - Download the digital file into the machine
  - Run pre-production sample proof
  - Check finished sample
- Ensure a sample is approved and signed off in accordance with company policy through your Team Leader
- Ensure a photograph is taken and filed in the library for all new orders
- Report any shortages and issues to your Team Leader
- Maintain a clean and tidy workstation
- Ensure the equipment used is treated correctly, in accordance with training
- Assist with the achievement of Department targets
- Minimize Department costs and wastage
- Adhere to all company and client recycling policies
- Carry out any other tasks as designated by the Warehouse Management
- Communicate effectively and respectfully with co-workers and management
- Work with other departments as required
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**What You'll Need:**

- Team-oriented mentality
- Strong desire for accuracy and top quality
- Ability to effectively communicate verbally and in writing
- Ability to read spec sheets and digital displays

- A capacity to learn
- Equivalent to GCSE
- Basic computer skills (Excel, Word, Email)
- Communication skills; reading, verbal, and written

**Work Environment:**

- Duties of this job may require occasional lifting, carrying, pushing, or pulling of objects weighing up to 50 lbs., working in a warehouse environment. Standing and walking for extended periods, stooping, bending, twisting.
- This position is located in our UK office at • 9 Millington Road • Hayes • Middx • UB3 4AZ • UK