

Senior Business Intelligence Administrator

[Work from Home, IL](#) • Information Technology

Job Type

Full-time

Description

HALO is currently seeking an experienced, hands-on **Senior Business Intelligence Admin** to provide technical design, development, and administration support Business Units for various crucial databases, Business Intelligence, and ETL applications. This role involves developing processes, pipelines, and collaborating with business partners to identify data solutions for streamlining existing data processes and achieving procedural efficiencies as well as development of new processing including but not limited to data integration and data model creation for the Enterprise Data Warehouse. In this critical role, you will enable and provide enterprise-wide business intelligence, ETL data integration and support all areas of HALO's business, operations, and finance functions. You will learn and become intimately familiar with all aspects of HALO's business and help to provide the tools and data necessary. This is a great opportunity to get in on the ground floor of designing and building out a completely new DW from the ground up utilizing best in class tools all in the cloud.

HALO is committed to its hybrid workplace model and believes bringing teams together in-person on common days is essential to operate as One HALO. As part of this effort, we require employees that reside within a 30-mile radius of the Sterling, IL or Oakbrook, IL offices to work from these locations anywhere from 1-3x a week.

Responsibilities

- Work directly with the Sr Director of Data Engineering to help develop enterprise data strategy in collaboration with our business and technology partners.
- Provide administration, development and support for data, ETL, and BI tools such as Snowflake, Birst, Informatica, MicroStrategy, and Tableau.
- Develop solutions for data problems in databases and Business Intelligence tools.
- Implement bug fixes and enhancements using tools such as Birst, MicroStrategy, Informatica, and Snowflake.
- Work with business leaders and cross-functional tech teams on data needs.
- Collaborate with internal business partners to identify solutions and document functional requirements for new processes and existing issues.
- Work Directly with team responsible for shaping how we acquire, collect and leverage data.
- Work with ISO and business owners to manage and monitor security access in compliance with company policies.
- Support data/BI systems along with development efforts.
- Be available for occasional on-call night/weekend work during deployments and script executions.

Requirements

- Bachelor's degree or equivalent in Computer Science or a related Engineering field with at least 5+ years of experience.
- Minimum of 5 years of experience in Data Warehouse & BI implementation.
- Minimum of 3 years of experience with Snowflake.
- Minimum of 3-5 years of experience in cloud technologies.
- Very strong SQL experience
- Ability to collaborate with team members across multiple disciplines, including data engineering, data integration, database development, and information security.

- Demonstrated knowledge of data structures, database systems/tools, related software, data management, and practices in a complex organizational environment.
- Experience with Relational Database Management is required.
- Proficient in authoring work instructions, best practice documents, and scripts that can be followed by others.
- Ability to quickly learn and adapt to new technologies.
- Excellent verbal and written communication skills with the ability to work effectively in a team environment.
- Experience and ability to thrive in a fast-paced environment with great attention to detail.
- Ability to communicate effectively with Business Users and help make influential decisions.

Preferred Qualifications:

- Experience in Agile or Lean methodologies.
- Familiarity with SQL and GraphQL technologies.
- Knowledge of Java/JS and APIs.
- Experience with data modeling.
- Familiarity with programming/database querying tools (R, Python, SQL, etc.) and data visualization tools (Tableau, Qlik, Birst, etc.) is a plus.
- Experience with Jira helpdesk support software and familiarity with Git.