












## EXHIBITOR CHECKLIST

BOOTH NEEDS & LOGISTICS			
ACTION		LINK	DEADLINE
	Register your booth badges		Coming Soon
	Order Your Lead Retrieval		Coming Soon
	Complete EAC Form & Process EAC Fee, <i>if applicable</i>	<a href="#">EAC Form</a>	December 6 <sup>th</sup>
	Submit Vehicle Display Information, <i>if applicable</i>	<a href="#">Vehicle Display</a>	December 6 <sup>th</sup>
	Submit Booth Alcohol Request, <i>if applicable</i>	<a href="#">Alcohol Request</a>	December 6 <sup>th</sup>
	Material Handling- Freeman Advance Warehouse Shipping Begins	<a href="#">Freeman Labels</a>	December 11 <sup>th</sup>
	Early Pricing Deadline for Freeman Online Orders <b>Furnishing, Labor, Carpet</b>	<a href="#">Freeman Store</a>	December 13 <sup>th</sup>
	Early Pricing Deadline for Booth Security from DTA Security Services	<a href="#">DTA</a>	December 14 <sup>th</sup>
	Early Pricing Deadline for Mandalay Bay Online Orders <b>Audio Visual, Booth Catering, Cleaning Services, Electrical, Internet, Gas, Plumbing &amp; Water</b>	<a href="#">Mandalay Bay</a>	December 26 <sup>th</sup>
	Last Day Freeman Advance Warehouse Accepts Shipment	<a href="#">Freeman Labels</a>	January 2 <sup>nd</sup>
	Last Day To Become Product Safety Aware (PSA) <b>Please note access will not be granted on the show floor until PSA compliant</b>	<a href="#">PSA</a>	January 3 <sup>rd</sup>